

SSSA DIVISION OFFICERS

A. Status: Officers of the S Divisions

B. Composition and Tenure:

Officers are elected for each of the following S Divisions:

S011.01 Division S-1 Soil Physics

S011.02 Division S-2 Soil Chemistry

S011.03 Division S-3 Soil Biology and Biochemistry

S011.04 Division S-4 Soil Fertility and Plant Nutrition

S011.05 Division S-5 Pedology

S011.06 Division S-6 Soil and Water Management and Conservation

S011.07 Division S-7 Forest, Range, and Wildland Soils

S011.08 Division S-8 Nutrient Management and Soil and Plant Analysis

S011.09 Division S-9 Soil Mineralogy

S011.10 Division S-10 Wetland Soils

S011.11 Division S-11 Soils and Environmental Quality

The officers of each SSSA Division are elected SSSA members as follows:

The Chair of the Division

The Chair-Elect of the Division

The most recent Past Chair of the Division

The Divisional Representative to the Board of Directors

Divisional officers must hold the Active membership category or another category having the same privileges as Active membership (Emeritus, Corporate, Certification).

Terms are based on a calendar year (January 1 through December 31). The Chair-Elect serves a 1-year term; the Chair serves a 1-year term; the Past Chair serves a 1-year term (total of 3 years). The Divisional Representative to the Board of Directors serves a 3-year term. If a Divisional Representative cannot attend a Board meeting, the Division Chair, Past Chair, or Chair-Elect may represent the Division at the meeting and vote on all matters that come before the Board.

If the Chair should resign or become unable or unavailable to serve during the term of office, the Chair-Elect shall succeed to the Chairship.

If the Chair-Elect should resign or become unable or unavailable to serve, the person shall be replaced by the other nominee on the ballot for Chair-Elect.

If the Past Chair should resign or become unable or unavailable to serve, the next most recent Past Chair available for service shall serve in the position.

If the Divisional Representative to the Board of Directors should resign or become unable or unavailable to serve, the other nominee on the ballot for Divisional Representative shall automatically succeed to the office to complete the term. If both the Divisional Representative and the alternate cannot complete the term, then the Divisional Past Past Chair shall serve as the Divisional Representative to the Board of Directors.

C. Functions:

The officers of each Division shall be responsible for the policies of the Division, subject to the approval of the SSSA Board of Directors.

Chair-Elect:

1. Assists the Chair of the Division in any appropriate way, including organization of the Division's technical program and business meeting at the Annual Meeting.

2. Assists the Chair of the Division with long-term program planning, including development of symposia one year hence and beyond.
3. Succeeds as Chair of the Division in the event the current Chair should resign or become unable or unavailable to serve during the term of office.
4. Other activities as dictated by individual Divisions.

Chair:

1. Schedules the time, arranges the agenda, and presides at the annual business meeting of the Division.
2. Serves as Division program chair with the assistance of the Chair-Elect. Organizes the program of technical sessions for the annual Division meetings; arranges papers in a coordinated program; arranges symposia and field trips when these are deemed desirable.
3. Serves as a member of the S711 Program Planning Committee. A Program Planning Instruction Manual is provided.
4. Serves as Chair of the Division's Committee on Nominations of Divisional Chairs-Elect and Divisional Representatives to the SSSA Board of Directors.
5. Serves as a member of the S101 Committee on Nominations for SSSA President-Elect.
6. Develops plans that maintain or enhance the viability of the Division and supports the needs of Division members.
7. Implements actions approved by Division members.
8. Communicates and reports information to and from Division members in a time efficient manner as needed to conduct business of the Division and SSSA.
9. Responds in a timely manner to requests for Division action from the SSSA President, Executive Committee, or Board of Directors.
10. Submits an annual summary report of Division activities to the SSSA Board of Directors, as requested.
11. Other activities as dictated by individual Divisions.

Past Chair:

1. Serves as a member of the Division's Committee on Nominations of Divisional Chairs-Elect and Divisional Representatives to the SSSA Board of Directors.
2. Other activities as dictated by individual Divisions.

Divisional Representative to the SSSA Board of Directors

1. Serves the Division on the SSSA Board of Directors. Minutes from Executive Committee and Board of Directors meetings are posted at www.soils.org/about-society/executive-committee-minutes.
2. Reports pending Board of Directors activity and actions at annual Division business meeting. Collects Division consensus on issues pending Board of Directors action.
3. As appropriate, reports Division discussions, actions, and resolutions to the SSSA Board of Directors.
4. At the Board of Directors meeting during the Annual Meeting, provides the names of nominees for the upcoming ballot for Division Chair-Elect and, when appropriate, Division Representative to the Board of Directors.
5. May serve on the S201 Organization, Policy and Bylaws Committee, the S211 Budget, and Finance Committee, the S402 Honorary Member of SSSA Committee, or the S477 Soil Science Distinguished Service Award Committee.
6. In conjunction with Division officers, develops procedure to ensure Division web pages are up-to-date.
7. Other activities as directed by the Division, Board of Directors, or Executive Committee.

D. Presidential Responsibilities:

The SSSA President cooperates with the officers of each Division in any way to promote harmony and better functioning of the Society.