

Certified Soil Technician Application



Certified Soil Technician

In order to qualify for CST certification, you must have at least an Associate's Degree with a minimum of 7.0 semester credits in Soil Science, along with 3 years of soils experience.

If you have hold at least a Bachelor's Degree with a minimum of 15.0 semester credits in Soil Science along with 5 years of soils experience, you may qualify for the Certified Professional Soil Scientist Certification. Please see application for details.

Note: Incomplete applications will be returned to the applicant without review.

March 2017



Application for Certified Soil Technician Certification

5585 Guilford Road • Madison, WI 53711-5801 • (608) 268-4955 • FAX (608) 273-2081 • www.soils.org/certifications

1. APPLICANT'S NAME AND ADDRESS

Please print or type:

Dr. Mr. Ms.

Office Use Only

Certification No.

Last Name/Surname _____

First Name/Given Name _____ Middle Name _____

Address _____

Address _____ County (U.S. only) _____

City _____ State/Province _____ Postal Code _____ Country _____

Office Phone _____ Home Phone _____ FAX _____

Cell Phone _____ Email _____

Have you ever been charged, indicated or convicted of a felony, misdemeanor, or crime for which circumstances relate to being a soil scientist or soil classifier? Yes No If yes, attach an explanation.

2. PERSONAL DATA (Completion of this section is optional. Information regarding specific individual members will not be released.)

Birthdate _____ Race _____

Citizenship _____ Gender _____

3. AREA OF CERTIFICATION APPLYING FOR

Currently certified as _____ and applying for: (CCA, CCA-CPAg, or N/A)

Area of Certification

Certified Soil Technician, CST

4. DOCUMENTATION REQUIRED:

- a. Completed Core Requirement Form documenting educational background including: institution, degree(s), major, and minor areas, and course work.
- b. An Official Transcript of all academic credits and including verification of degree(s).
- c. Completed Experience Form. List all work experience and positions held.
- d. Completed Coursework Form.
- e. Résumé
- f. Signed and dated Code of Ethics
- g. References

5. FEES:

Application Fee \$100.00

FEE ENCLOSED \$ _____

(Fee is non-refundable)

MAKE CHECK PAYABLE TO:

SOIL SCIENCE SOCIETY OF AMERICA
(Payment must be in U.S. funds)

The following credit cards are accepted:

MasterCard Visa Discover AMX

Card Number _____

Expiration Date _____

Card billing zip code _____ CVC code _____

Cardholder's Name _____

Please Print Name _____

6. NAME TO BE PRINTED ON CERTIFICATE:

Degree following name: (choose only one)—optional

BS BA MS PhD Other _____

Last Name/Surname

First Name/Given Name

Middle Name

7. PROFESSIONAL EXPERTISE:

The professional expertise areas allow you to connect, via the “Find a Professional” directory, with others who are certified and share knowledge within and across expertise areas. The directory is available to the public – including farmers, extension agents, clients, and anyone else interested in the programs. In addition to the professional expertise areas, the directory search can be based on name, location, type of certification, and those self-identified areas of expertise. And, designating your areas of expertise helps you market yourself to current and prospective clients. **Please circle your top 4 areas of Professional Expertise that you would like added to your account.**

Acid-Sulfate Soils	Organic
Agricultural Administration	Ornamental Horticulture
Agricultural Climatology	
Agricultural Development	
Agro-forestry	Pedology
Agronomic Education	Pesticide Use
	Plant Breeding
Best Management Practices	Plant Ecology
Biotechnology	Plant Metabolism
	Plant Nutrition
Computer Assisted Design	Plant Pathology
Computer Modeling	Plant Propagation
Computer Uses	Pollution Control
Conservation Education	Pomology
Conservation Planning, Food Security Act 1985	Post-Harvest Physiology
Comprehensive Nutrient Management	Precision Ag
Conservation Tillage	Product R&D
Crop Breeding	Range Management
Crop Ecology	Range Soil Science
Crop Genetics	Reclamation
Crop Marketing	Regulatory Admin./Enforcement
Crop Physiology	Regulatory Compliance
Crop Production	Resource Conservation
Crop Quality	
Crop Specialization– Cannery Crops	Saline Soils
Crop Specialization–Corn	Seed Production
Crop Specialization–Cotton	Seed Technology
Crop Specialization–Grazing	Small Fruit Culture
Crop Specialization–Rice	Soil Biochemistry
Crop Specialization–Small Grains	Soil Chemistry
Crop Specialization–Soybean	Soil Erosion Sediment Control
Crop Specialization–Tobacco	Soil Fertility
Crop Specialization–Tree Fruit	Soil Genesis
Crop Specialization–Vegetable	Soil Interpretations
Crop Specialization–Wheat	Soil Management
Crop Utilization	Soil Microbiology
	Soil Mineralogy
Digitized Mapping	Soil Morphology/ Classification
	Soil Physics
Entomology	Soil-Plant Correlation
Environmental Protection	Soil Science
Environmental Regulation	Soil-Water-Plant Relation
Ethics	Soil Survey
	Soil and Waste Management
Farm Management	Soil and Water Conservation
Farmland Preservation	Soil and Water Management
Fertilizer Technology	Statistical Analysis
Floriculture	Streambank Stabilization
Forages	Surface Mine Reclamation
Forest Soils	
	Tropical Agriculture
Garden Center Management	Tropical Crops
Greenhouse Production	Turfgrass Management
Ground Water Quality	
	Viticulture
Hazardous Waste Management	Waste Disposal, On-site
Horticulture (General)	Waste, Land Treatment/Applic.
Hydric Soils	Water Diversion and Control
Impact Assessment	
International Agronomy	
International Horticulture	
Irrigation and Drainage	
Labor Management	
Land Classification	
Land Management	
Land Resource Analysis	
Land Resource Development	
Land Use Planning	
Nursery Management	

8. PLEASE LIST NAME AND ADDRESS OF PRESENT EMPLOYER:

9. DIRECTORY OF CONSULTANTS

A directory of certified individuals is located on the web at:
<http://www.soils.org/certification/directory/>

Would you like to be included?

Yes No

10. SIGNATURE

I hereby certify that all information submitted in support of this application is correct and true to the best of my knowledge and that all information regarding this application will remain confidential. I have read and signed the Code of Ethics.

Date

Signature of Applicant

If you have questions on completing this application, please contact Marta McCoy at mmccoy@sciencesocietes.org or at 608-268-4955



SSSA Soils Certifying Board

Code of Ethics

Article I. Preamble

1. The privilege of professional practice imposes obligations of responsibility as well as professional knowledge. The Soil Science Society of America (SSSA) certifies the credentials of individuals through the Soils Certifying Board, which is the national soil science certification board. Individuals who meet the requirements for soil science certification will receive the designation of Certified Professional Soil Scientist (CPSS) or Certified Professional Soil Classifier (CPSC). The soil science certification program will only award the title of CPSS/CPSC to individuals who have met the examination, education, experience and ethics requirements as set forth by the SSSA Soils Certifying Board.
2. The Soils Certifying Board will award the title of CPSS to individuals who meet the college education, experience, testing requirements, ethics and the continuing education requirements of the Soils Certifying Board. CPSC was no longer issued after 2011. Existing CPSC still apply.
3. A CPSS/CPSC, at the request of a client or employer, must disclose the information used to gain certification. CPSS/CPSC who knowingly misrepresents their credentials will face disciplinary action.

Article II. Relation of Professional to the Public

1. A CPSS/CPSC shall avoid and discourage sensational, exaggerated, and/or unwarranted statements that might induce participation in unsound enterprises.
2. A CPSS/CPSC shall not give professional opinion or make a recommendation without being as thoroughly informed as might reasonably be expected considering the purpose for which the opinion or recommendation is desired, and the degree of completeness of information upon which the opinion is based should be made clear.
3. A CPSS/CPSC shall not issue a false statement or false information even though directed to do so by employer or client.

Article III. Relation of Professional to Employer and Client

1. A CPSS/CPSC shall protect, to the fullest extent possible, the interest of his/her employer or client insofar as such interest is consistent with the law and professional obligations and ethics.
2. A CPSS/CPSC who finds that obligations to their employer or client conflict with their professional obligation or ethics should work to have such objectionable conditions corrected.
3. A CPSS/CPSC shall not use, directly or indirectly, an employer's or client's information in any way that would violate the confidence of the employer or client.

4. CPSS/CPSC retained by one client shall not accept, without the client's written consent, an engagement by another if the interests of the two are in any manner conflicting.
5. A CPSS/CPSC who has made an investigation for any employer or client shall not seek to profit economically from the information gained, unless written permission to do so is granted or until it is clear that there can no longer be a conflict of interest with the original employer or client.
6. A CPSS/CPSC shall not divulge information given in confidence.
7. A CPSS/CPSC shall engage, or advise employer or client to engage, and cooperate with other experts and specialists.
8. A CPSS/CPSC protects the interests of a client by recommending only products and services that are in the best interest of the client and public.
9. A CPSS/CPSC protects his/her credibility by disclosing to clients how he/she will be compensated for providing recommendations to the client.

Article IV. Relation of Professionals to Each Other

1. A CPSS/CPSC shall not falsely or maliciously attempt to injure the reputation of another person or organization.
2. A CPSS/CPSC shall freely give credit for work done by others, to whom the credit is due, and shall refrain from plagiarism of oral and written communications and shall not knowingly accept credit rightfully due another person.
3. A CPSS/CPSC shall not use the advantage of public employment (i.e., university, government) to compete unfairly with other certified professions.
4. A CPSS/CPSC shall endeavor to cooperate with others in the profession and encourage the ethical dissemination of technical knowledge.

Article V. Duty to the Profession

1. A CPSS/CPSC shall aid in exclusion from certification those who have not followed this Code of Ethics or who do not have the required education and experience.
2. A CPSS/CPSC shall uphold this Code of Ethics by precept and example and encourage, by counsel and advice, other Registrants to do the same.
3. A CPSS/CPSC having positive knowledge of deviation from this Code by another Registrant shall bring such deviation to the attention of the Soils Certifying Board.

Soils Certifying Board 11/16

I, the undersigned, agree to adhere to the above Code of Ethics.

Signature: _____ Date: _____

Please Print Name: _____



CST Core Requirements

This form does not substitute for transcripts, official transcripts are required.

Certified Soil Technician, 5585 Guilford Road, Madison, WI 53711-5801 • (608) 268-4955

FOR OFFICE USE
No. _____

First Name/Given Name _____

Last Name/Surname _____

Degree _____

Institution _____

Major _____

Minor _____

Requirements include:

- > 7 semester credits or > 11 quarter credits in Core Coursework (Semester hours x 1.5 = quarter hours)
- In the component column, put an X in either the laboratory or field column that best describes the course
- Laboratory and/or Field coursework examples include soil judging, undergraduate research, laboratory exercises, field courses.
- A minimum grade point average (GPA) of 2.5 is required.
- In the credit hours column, indicate if they are semester or quarter hours (ex 3 Sem or 3 Qtr).
- Classes can only count in one category
- Courses must appear on academic transcripts

I. Professional Core	Course no.	Dept.	Title	Credit Hours (note semester or quarter)		Component		Grade	Institution	SSSA Use
				Lower Div.	Upper Div.	Laboratory	Field			
Soil Genesis, Morphology, & Classification										
Soil Chemistry & Mineralogy										

Last Name/Surname _____

I. Professional Core	Course no.	Dept.	Title	Credit Hours (note semester or quarter)		Component		Grade	Institution	SSSA Use
				Lower Div.	Upper Div.	Laboratory	Field			
Soil Fertility & Nutrient Management										
Soil Physics										
Soil Biology & Soil Ecology										
Soils & Land Use Management (Forest Soils, Soil Conservation, Erosion & Sediment Control, Environmental Soil Science, Wetland Soils, Urban Soils)										

Last Name/Surname _____

Supporting Core Coursework:

- Please list any college level courses that fall into these categories. There are no minimums.
- Examples are provided for each category.
- Classes can only count in one category

II. Supporting Core	Course no.	Dept.	Title	Credit Hours (note semester or quarter)		Grade	Institution	SSSA Use
				Lower Div.	Upper Div.			
Agricultural Science (Agronomy, Crop Science, Agroforestry, Horticulture, Precision Agriculture, Sustainable Agriculture, Range Science, Turf Science, Weed Science)								
Biological & Ecological Sciences (Biology, Botany, Ecology, Forestry, Microbiology, Range Science, Wetland Science)								
Chemistry, Mathematics, Physics, Statistics								
Communications (Speech, Technical Writing)								

Last Name/Surname _____

II. Supporting Core	Course no.	Dept.	Title	Credit Hours (note semester or quarter)		Grade	University	SSSA Use
				Lower Div.	Upper Div.			
Geoscience Science (Archeology, Physical Geography, Geographic Information Systems, Meteorology, Remote Sensing, Terrain Analysis, & Atmospheric Science)								
Human Health & Land Use (Environmental Law & Policy, Environmental Ethics & Philosophy, Environmental Quality, Hazards, Land Use Planning, Site Assessment, Sustainability, Toxicology, Waste Management, HAZWOPER)								
Technology & Engineering (Agricultural Engineering, Bioengineering Soil, Civil, Construction & Geotechnical Engineering, Environmental Engineering, Irrigation Technology, Computer Aided Drafting)								
Water Sciences (Hydrology, Hydrogeology, Limnology, Water Resources, Vadose Zone, Wetland Science)								



EXAMPLE

Professional Work Experience Form

CST CERTIFICATION

INSTRUCTIONS

1. List full-time positions in sequential order, ending with current position.
2. List only positions related to soil science held beyond the Associate's degree. Work experience while obtaining any degree should not be included.
3. List beginning and ending month and year for all positions.
4. If you have worked in two positions concurrently, indicate under the percent time category the yearly percentage time you worked in each position.
5. Show the percent time on an annual basis for each work activity (should total 100%).
6. Under reference, list the reference(s) most familiar with each work experience.
7. Duties and responsibilities should be specific and detailed. Example of how aspects of the major duty relate to soil science is required. If it is unclear, the time spend on the major duty will not be counted.
8. Be sure to total months of experience. Months should be prorated to the percentage of time spent working in soil science. CST requirement is 3 years (36 months) with an Associate's degree and 2 years (24 months) with an advanced degree (BS, MS, or PhD).
Remember work experience gained while seeking a degree does not count toward the CST work experience requirement.
9. Months of experience are determined based on the percent time for each activity. Example: Total time employed in position 1 is 3 years (36 months) and 25% of time is worked in activity A. Months experience in activity A = 0.25×36 months = 10 months. Note activities or time spent in a position working in non-soil science related duties do not count as months of experience. Thus, the total months of experience may not equal the total length of time worked in a given position.
10. Copy/print additional pages if needed.

EXAMPLES

Position#	Length From To (months)	Degree Level	Employer Name, Location	Professional Title	% Time	TOTAL Months of Experience
1	6/2013 to present (42 months)	BS	Environmental Engineering, Houston, TX	Geologist	100	33.6
	Duty	Soils work related to this duty		%Time/Activity	Reference	Months of Experience
	USCS test pit logging and soil sampling for environmental and geotechnical projects	Test locations were identified; soils excavated, horizons identified, and grab samples collected. Test results were recorded geospatially and interpreted for project management.		25	John Geologist and Jane Engineer	10.5
	Collect soil and groundwater samples to characterize environmental contamination for remediation projects.	Test locations were identified, soils excavated, horizons identified, and grab samples collected. Test results were recorded geospatially and interpreted for project management. Ground water well installed to designated horizons recognizing soil restrictive features and sample collected from wells.		25	Sam Scientist	10.5
Oversee contamination removal and complete confirmation testing.	Collect soil samples during contamination removal. Collect and field test samples at contamination contact and below the contact to ensure thorough clean up. Evaluate laboratory results.		5	Sam Scientist	2.1	

Position#	Length From To (months)	Degree Level	Employer Name, Location	Professional Title	% Time	TOTAL Months of Experience
1	6/2013 to present (42 months)	BS	Environmental Engineering, Houston, TX	Geologist	100	33.6
	Duty	Soils work related to this duty		%Time/Activity	Reference	Months of Experience
	Drilling and shallow well installation oversight for ground water remediation projects. Includes borehole logging in USCS classification.	Identified sample locations using land form position and local micro-topographical features. Augured bore holes and field verified USCS classification of soils at prescribed increments, noting soil features. Installed shallow well for ground water monitoring following industry standards.		25	Sam Scientist	8.4
	GIS mapping, data analysis, and report writing with senior review.	Use publically available spatial data and project specific data to complete spatial analysis. Project specific data included soil/geology sampling locations, descriptions and analytical results. Interepret soils and geology data spatially for report.		20	Sam Scientist	4.2
Other work not related to soils	-NA			20	-NA	-NA
Attach more pages if necessary for other details.						

Position#	Length From To (months)	Degree Level	Employer Name, Location	Professional Title	% Time	TOTAL Months of Experience
2	5/2010 to 5/2012 (24 months)	BS	Environmental Engineering, Tucson, AZ	Technician	100	10.8
	Duty	Soils work related to this duty		%Time/Activity	Reference	Months of Experience
	Erosion control design for construction projects.	Site specific assessment for soil erosion susceptibility. Appropriate erosion control measures for wind and water designed using BMPs for the soil and andscape position. Oversaw installation of soil erosion control and ensured compliance with NPDES requirements.		25	Megan Montmorillonite	6
	Soil sampling and lab interpretations for engineering properties.	Per engineer request sampled soils at known depths noting horizon and texture changes. submitted to the lab for engineering parameters. Prepared reports and interpretations to support project work.		15	Juan Summit	3.6
	Permit and environmental compliance application preparation.	Prepared soil maps with Web Soil Survey to support NEPA documentation of no effects on project sites as required.		5	Juan Summit	1.2
Construction inspections	None			55	-NA	
Attach more pages if necessary for other details.						

Position#	Length From To (months)	Degree Level	Employer Name, Location	Professional Title	% Time	TOTAL Months of Experience
3	5/2015 to present (19 months)	MS	Ag Consultants, nc. Phoenix, AZ	Environmental Scientist	100	19
	Duty	Soils work related to this duty		%Time/Activity	Reference	Months of Experience
	Soil sampling and lab result interpretation for clients.	Field scale grid and grab sampling depending on level of intensity request by client. Sample collected at appropriate depths with horizonation observations noted. Samples handled appropriately depending on testing (biological vs chemical). Lab results acquired and interpretation beyond standard lab assessments provided to develop an understanding of the chemical, physical, and biological processes and as appropriate.		20	Polly Pedon	3.8
	Amendment recommendations for crop productivity.	Using current and historical soil sampling records review trends in chemical properties of fields to make nutrient recommendations to enhance crop productivity.		30	David Auger	5.7
Precision ag field scale terrain map development and interpretation.	Use specialized laser equipment to produce high resolution terrain maps at field scale. Make recommendations on "swing blade" and other implement maneuvering to shape soil surface to meet land owner objectives. Must be aware of soil texture physical properties to accurately program precision equipment.		50	William Profile	9.5	
Attach more pages if necessary for other details.						



Certified Soil Technician

Professional Work Experience Form | Certified Soil Technician

Last Name _____ First Name _____

Date of Degree
BS ____ MS ____ PhD ____

Position#	Length From To (months)	Degree Level	Employer Name, Location	Professional Title	% Time	TOTAL Months of Experience
1						
	Duty	Soils work related to this duty		%Time/Activity	Reference	Months of Experience

Attach more pages if necessary for other details.

Position#	Length From To (months)	Degree Level	Employer Name, Location	Professional Title	% Time	TOTAL Months of Experience
2						
	Duty	Soils work related to this duty		%Time/Activity	Reference	Months of Experience
Attach more pages if necessary for other details.						

Position#	Length From To (months)	Degree Level	Employer Name, Location	Professional Title	% Time	TOTAL Months of Experience
3						
	Duty	Soils work related to this duty		%Time/Activity	Reference	Months of Experience
Attach more pages if necessary for other details.						



Reference Request

From: _____
 Applicant's Name

Applicant's Address

Applicant's email

Applicant's phone number

To: _____
 Reference's Name

Reference's Address

Reference's email

Reference's Phone Number

CST experience requirements: 3 years (36 months)
with an Associate's degree and 2 years (24 months)
with an advanced degree (BS, MS, or PhD)

Check if reference is:

CPSS CPAg CCA

Other Licensed professional (related to Soil Science)

Soil Science Faculty

AREA OF CERTIFICATION APPLYING FOR:

Certified Soil Technician (CST)

Note to Applicant: Please complete the above information and give this form to the reference. The reference needs to complete the questions on the reverse side and forward to the SSSA Offices (see below).

Note to Reference: The above-named individual is applying for certification and has requested that you act as a reference. An applicant must provide at least three references (including at least one that is a CST, CPAg, CPSS, a licensed soil scientist, or a faculty member familiar with the applicants work experience in soil science, and others who are familiar with her/his experience. By completing this form you will be acting as a reference for the applicant named above.

Please answer the questions on the back of this form, and include any additional comments that you feel may be helpful. This form will be reviewed by the Certifying Board to ensure that the applicant has the necessary education and experience to be certified.

Prospective applicants must meet rigorous educational, experience, and ethical standards. They must have a minimum of an Associate's degree, meet certain course requirements, and adhere to the code of ethics.

Because we want to certify only individuals who meet the professional standards, we solicit your confidential and frank opinion of this applicant.

Experience: Applicants for Certified Soil Technician status must have at least three years of professional experience beyond the Associate's degree.

Please sign and return this form (2 pages) directly to: Marta McCoy at mmccoy@sciencesocieties.org or mail to SSSA Certification Department, 5585 Guilford Road, Madison, WI 53711-5801 or fax to 608-273-2081

**Reference letters sent to the applicant will not be considered.*

Please respond to the following items and include any pertinent information that you feel will aid in the evaluation of the applicant's credentials.

1. In what capacity have you had association with the applicant(*family members/relatives not valid references*)?
 I am (was) the applicant's:
 Supervisor Subordinate Academic Advisor Colleague Classmate Client
 Other as: _____
2. What length of time have you known the applicant in the above capacity? _____ years
3. For what period of time are you familiar with the applicant's professional work experience?
 From _____ to _____
 month/year month/year
4. Knowing the minimum requirements for certification, do you feel qualified to *recommend* this applicant to become certified in the area of certification as stated on the reverse side? Yes No
 If "yes", please proceed and complete the reference.
 If "no", please give a brief statement in # 7 below of your reason(s); sign and return this letter immediately.
5. How would you characterize the applicant's professional reputation and attitude?
6. What particular strengths do you feel the applicant has that may be important?

7. Do you feel that the applicant is fully qualified at this time for the certification listed? If no, how could the applicant overcome any weaknesses or deficiencies? Yes No

8. Please comment on the applicant's knowledge and application of soil science.

9. Please comment on the applicant's ability to analyze and solve problems.

10. Please comment on the applicant's professional judgement, growth and development.

11. As it relates to your experience with the applicant, please list the type of work the applicant has performed and provide details of his or her responsibilities.

12. Please make any additional comments which will aid in making a fair evaluation of this applicant. Attach additional pages if necessary.

13. Do you recommend this applicant to be certified in the area of certification as stated on the reverse side? Yes No

Your response will remain confidential.

Print Name _____
 Signature _____ Professional Title _____
 Employer _____ Location _____
 Date _____ Licensed or Certified as _____ Telephone _____
 Email _____

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To: _____

Reference's Name

Reference's Address

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Check if reference is:

CPSS CPAg CCA

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Soil Science Faculty

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____ Supervisor ____ Subordinate ____ Academic Advisor ____ Colleague ____ Classmate ____ Client
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9. Please comment on the applicant's ability to analyze and solve problems.

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Your response will remain confidential.

Print Name _____
Signature _____ Professional Title _____
Employer _____ Location _____
Date _____ Licensed or Certified as _____ Telephone _____
Email _____

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Certification Programs

Certified Soil Technician
sponsored by the Soil Science Society of America
www.soils.org/certifications

Reference Request

From: _____
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Please answer the questions on the back of this form, and include any additional comments that you feel may be helpful. This form will be reviewed by the Certifying Board to ensure that the applicant has the necessary education and experience to be certified.

Prospective applicants must meet rigorous educational, experience, and ethical standards. They must have a minimum of an Associate's degree, meet certain course requirements, and adhere to the code of ethics.

Because we want to certify only individuals who meet the professional standards, we solicit your confidential and frank opinion of this applicant.

Experience: Applicants for Certified Soil Technician status must have at least three years of professional experience beyond the Associate's degree.

Please sign and return this form (2 pages) directly to: Marta McCoy at mmccoy@sciencesocieties.org or mail to SSSA Certification Department, 5585 Guilford Road, Madison, WI 53711-5801 or fax to 608-273-2081

**Reference letters sent to the applicant will not be considered.*

Please respond to the following items and include any pertinent information that you feel will aid in the evaluation of the applicant's credentials.

1. In what capacity have you had association with the applicant (*family members/relatives not valid references*)?
 I am (was) the applicant's:
 Supervisor Subordinate Academic Advisor Colleague Classmate Client
 Other as: _____
2. What length of time have you known the applicant in the above capacity? _____ years
3. For what period of time are you familiar with the applicant's professional work experience?
 From _____ to _____
 month/year month/year
4. Knowing the minimum requirements for certification, do you feel qualified to *recommend* this applicant to become certified in the area of certification as stated on the reverse side? Yes No
 If "yes", please proceed and complete the reference.
 If "no", please give a brief statement in # 7 below of your reason(s); sign and return this letter immediately.
5. How would you characterize the applicant's professional reputation and attitude?
6. What particular strengths do you feel the applicant has that may be important?

7. Do you feel that the applicant is fully qualified at this time for the certification listed? If no, how could the applicant overcome any weaknesses or deficiencies? Yes No

8. Please comment on the applicant's knowledge and application of soil science.

9. Please comment on the applicant's ability to analyze and solve problems.

10. Please comment on the applicant's professional judgement, growth and development.

11. As it relates to your experience with the applicant, please list the type of work the applicant has performed and provide details of his or her responsibilities.

12. Please make any additional comments which will aid in making a fair evaluation of this applicant. Attach additional pages if necessary.

13. Do you recommend this applicant to be certified in the area of certification as stated on the reverse side? Yes No

Your response will remain confidential.

Print Name _____

Signature _____ Professional Title _____

Employer _____ Location _____

Date _____ Licensed or Certified as _____ Telephone _____

Email _____

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